



Leventhorpe

a business and enterprise academy

Friday 27th April 2018

Dear Parents/Carers

We are writing to outline the final arrangements for our Year 11 students in preparation for their study leave and forthcoming GCSEs.

Exam Information

Morning examinations begin at 8.50am and afternoon examinations at 1.30pm. Students must arrive 15 minutes before the examination start time and be equipped with all necessary equipment including photo ID, which they will receive next week.

Students have been given two important documents, their exam timetable and an exam booklet. Students should ensure they are familiar with the important information contained in the booklet as it contains the rules that they must abide by during examinations. Key areas to note: Students need a clear pencil case; guidance for lateness and sickness; uniform policy during examinations - including shoes.

On 4th June there is a History exam. Please be reminded that this is an INSET day and the school buses will not be running. History students should make their own way to and from school on this day.

The final Elevate session last week focused on mnemonic memory and ways to learn large amounts of information. Students have completed booklets at all the Elevate sessions and we would encourage them to review these tools to support their revision over the coming months.

Leavers' Celebration

The Leavers' Celebration Assembly will take place on Friday 11th May. Students are expected to arrive to school on time on their final day. We are aware that some students like to make adaptations to their uniform, however they are expected to have an unmodified uniform to complete the day in, and this includes shoes. Students who do not have the correct school uniform **will not** be allowed into the assembly.

On 11th May students will attend their lesson during period 1, after which they will collect their hoodies and yearbooks and have the opportunity for final photos and messages. If students wish to take part in shirt signing then please note that they will need to bring a spare shirt to be worn during the assembly.

Parents and carers are warmly invited to attend the Leavers' Assembly which will start at 11:30am (arrivals from 11.15am) in the school hall. Please email Mrs Burrell at nab@leventhorpe.net to confirm the number of seats you require (maximum two seats per student).

Study Leave

In the past Leavers' Day has marked the start of study leave, however this year it has been decided that students will prepare for their exams in school during the initial week of Monday 14th – Friday 18th May. Students are therefore required to attend school as normal and will follow the

attached timetable whilst they are in school. In accordance with this timetable teaching staff will provide students with a warm-up session prior to exams in order to ensure they are focussed and prepared for each exam.

Starting Monday 21st May students can choose to revise either at school or at home. In school warm-ups for exams will be available, as will S1 and S2 for quiet study and the dining room for group study. You will also note on the timetable that the school will be providing study rooms for core subjects where a subject specialist will be available to support your son/daughter's revision.

We hope that this comprehensive study leave schedule will provide your child with a wealth of options when it comes to the final few days before their exams.

Health and Safety during study leave

Students do not need to sign in and out if they have come into school purely to take an exam. If they are in school at any other time they will need to sign in and out via reception.

To clarify:

If in school to revise before an exam students must sign in at reception.

If staying in school after an exam students must sign in, then out on departure at reception.

If in school purely for revision, students must sign in and out.

Students must ensure that they sign out when leaving the school site (unless directly after an exam).

Year 11 Celebration Assembly: Wednesday 20th June 11:15am-13:00pm

We will celebrate the achievements of our Year 11 students one final time before they receive their examination results in August. Teaching staff across all faculties nominate students in each subject who have shown a range of skills and attributes including effort, resilience and determination.

Students who are in receipt of an award will be invited to the stage to collect their prize and certificate. Parents of award winners will be invited to this event however *all* students are expected to attend.

Book return: Wednesday 20th June 10:00am-10:50am

Students who have been issued with school textbooks need to return these before the celebration evening on Wednesday 20th June in the dining hall. Staff will be on hand to take these books and sign book return forms.

Finally, last week students took part in an assembly with the National Citizenship Service (NCS), where they were advised of a three week summer project in which students are given the opportunity to work with others, learn new skills, meet new people, work in the community and have fun. The cost for the three week programme is £50. We had a really positive response from students during the assembly; if you and your child would like to know more, please visit [www.
http://www.ncsyes.co.uk/](http://www.ncsyes.co.uk/)

I hope this information will assist you and your child in their exam preparations over the coming weeks and look forward to seeing you at the Year 11 Leavers' Assembly.

Yours sincerely

Mrs F Woolfe
Head of Year 11