

# SEND Information Report

## ***How does Leventhorpe know if my child needs extra help and what should I do if I think my child may have SEND?***

- Initially contact form tutor to discuss any concerns
- School assess student's needs:
  - Assessment Data
  - Transition information
  - Teacher observations
  - Parental Input

## ***What kinds of special educational needs is there provision for at Leventhorpe?***

- At Leventhorpe we support students with special educational needs in the following areas:
  - Speech, Language and Communication Need.
  - Autism and Social Communication Difficulties.
  - Learning Difficulties and Disabilities
  - Social, Emotional and Mental Health.
  - Sensory: Hearing, Visual and Multi - Sensory Impairment.
  - Physical and Neurological Impairment.

## ***How will the Leventhorpe staff support my child?***

- Form tutor and pastoral team
- Differentiated teaching in lessons
- Intervention work

## ***How will I know how my child is doing?***

- Tracking and reporting data
- Parents' meetings and consultations
- Contact with Learning Support
- Annual Review for students with a Statement for Special Educational Needs/EHSC Plan

## ***How will the learning and development provision be matched to my child's needs?***

- Careful planning and differentiation by subject teachers and leaders
- Pastoral mentoring
- Periodic monitoring of progress and attainment

## ***What support will there be for my child's overall well-being?***

- Form tutor and pastoral team
- PSHE Programmes
- Positive relationships with parents, school and children
- Mentoring
- Wider outcomes : extracurricular activities

## ***What Specialist Services and expertise are available at or accessed by the school?***

- See Herts Local Offer <http://directory.hertsdirect.org/kb5/hertfordshire/directory/localoffer.page>

***How will you help me to support my child in their learning? How will I be involved in the discussion?***

- Parent Consultation
- Contact with pastoral team
- Virtual Learning Environment

***How will my child be included in activities outside the classroom, including school trips?***

- Appropriate provision and reasonable adjustments will be made where necessary
- Medical support in place where appropriate

***How accessible is the school environment?***

- All Hertfordshire schools comply with Equality Act 2010
- Accessibility Plan available on request

***Who can I contact for further information?***

- Mr Tom Webb Tel: 01279 836633 [tjw@leventhorpe.net](mailto:tjw@leventhorpe.net)

***How will Leventhorpe prepare and support my child in transfer***

- Sharing of information between primary school and secondary school
- Induction Programme & transition visits

***How will Leventhorpe's resources be allocated and matched to children's special educational needs?***

- SEND funding distributed where appropriate
- High Needs Funding provided by application to County in exceptional circumstances

***How does Leventhorpe evaluate the effectiveness of its SEND provision?***

- Within the Learning Support Faculty each intervention is analysed using assessment data to measure the progress of students, both to inform future provision and also to measure the effectiveness of the provision.
- The Learning Support faculty participates in the Quality Assurance Programme at Leventhorpe.

***How is the decision made about how much support my child will receive?***

- The complaint procedure is outlined in the School Complaints Policy. There is a 3 stage process:
  - Informal Stage – contact is made with the member of the Senior Leadership Team with responsibility for the Learning Support Faculty
  - Formal Stage – if resolution is not achieved via the informal stage, a form must be completed and sent to the Chair of Governors.
  - Complaints Panel – The complaint will be heard by a panel chaired by school governors
- Parents can also seek advice and support from:
  - Hertfordshire Parent Partnership Service Tel 01992 555874
  - KIDS Mediation [www.kids.org.uk/mediation](http://www.kids.org.uk/mediation) Tel: 020 7359 3635
  - IPSEA [www.ipsea.org.uk](http://www.ipsea.org.uk)