



**Leventhorpe**  
a business and enterprise academy

## **Governing Body Policy**

<b>Policy Title:</b>	Behaviour
<b>Policy no:</b>	SISW 5
<b>Committee:</b>	School Improvement and Student Welfare
<b>SLT Main Link:</b>	Mr J Locke (Headteacher)
<b>Due for Review:</b>	3 Yearly Review



## **The School Aims**

At Leventhorpe we place a strong emphasis on excellence, commitment and respect. We encourage all our students to achieve their full potential and to reach the highest possible standards in all they do.

We expect students, parents and staff to work together for the benefit of the school community. Students learn in a well ordered community in which expectations of behaviour and achievement are high.

We seek to achieve this by:

- encouraging the school's values of excellence, commitment and respect
- promoting the welfare of all students and staff
- promoting good relations across the whole school and between the school and the local community
- reflecting a commitment to improving outcomes for all students, promoting equality of opportunity and eliminating all forms of discrimination, harassment and bullying including discrimination and bullying on the grounds of disability, race, religion, gender or sexual orientation
- promoting improvement in behaviour as a means of improving learning and teaching and to help ensure a safe environment through the use of appropriate rewards and sanctions thereby encouraging good behaviour
- representing widespread agreement about standards amongst students, staff and parents
- making our expectations clearly understood by all students

## **Roles and Responsibilities**

- The Governing Body will establish, in consultation with the Headteacher, staff and parents, a policy for the promotion of desired behaviour and keep it under review. It will ensure that it is non-discriminatory and the expectations are clear. Governors will support the school in maintaining high standards of desired behaviour of students and staff.
- The Headteacher will be responsible for the implementation and day-to-day management of the policy and procedures.
- Staff, including teachers, support staff and volunteers, will be responsible for ensuring that the policy and procedures are followed, and consistently and fairly applied. Mutual support amongst all staff in the implementation of the policy is essential. Staff have a key role in advising the Headteacher on the effectiveness of the policy and procedures. They also have responsibility, with the support of the Headteacher, for creating a high quality learning environment, teaching positive behaviour for learning and implementing the agreed policy and procedures consistently.

- The Governing Body, Headteacher and staff will ensure there is no differential application of the policy and procedures on any grounds, particularly ethnic or national origin, culture, religion, gender, disability or sexuality. They will also ensure that the concerns of students are listened to, and appropriately addressed.
- Parents and carers will be expected, encouraged and supported to take responsibility for the behaviour of the child both inside and outside the school. The school will encourage parents to work in partnership with the school to assist it in maintaining high standards of desired behaviour and will be actively encouraged to raise with the school any issues arising from the operation of the policy.
- Students are expected to take responsibility for their own behaviour and will be made fully aware of the school policy, procedure and expectations. Students will also be encouraged to take responsibility for their social and learning environment making it both safe and enjoyable by reporting all undesirable behaviour.

In accordance with the Education Act 2011 staff may search students' belongings or electronic devices with or without their consent. Staff may also examine and erase any data or files on an electronic device if they believe there is "good reason to do so".

When deciding whether there is a 'good reason' to examine or erase the data or files staff members will normally reasonably suspect that the data or file on the device in question has been, or could be, used to cause harm, to disrupt teaching or break the school rules.

## **Procedures**

The procedures arising from this policy will be developed by the Headteacher in consultation with the staff. The procedures will make clear to the students how acceptable standards of behaviour can be achieved and will have a clear rationale which is made explicit to staff, students and parents. The procedures will be monitored by the Headteacher via the Pastoral Assistant Headteacher, to ensure they are consistently and fairly applied, and promote the idea of personal responsibility and that every member of the school has a responsibility towards the whole community. The procedures that are directly applicable to this policy are as follows:

***Appendix A – Code of Conduct***

***Appendix B – Rewards***

***Appendix C – Exclusions***

***Appendix D – Bullying Form***

***Appendix E – Dress Code***

***Appendix F – Sanctions Procedures***

***Appendix G – Use and Misuse of Substances***

***Appendix H – Offensive Weapons***

***Appendix I – Anti-Bullying***

***Appendix J – Anti-Harrassment***

## **Rewards**

A school ethos of encouragement is central to the promotion of desirable behaviour. Rewards are an integral means of achieving this. They have a motivational role in helping students to realise that desirable behaviour, self-awareness and responsibility to self and others is valued, and are clearly defined in the procedures. Integral to the system of rewards is an emphasis on praise both informal and formal to individuals and groups. Alongside this is informing parents regularly on their child's desired behaviour.

see ***Appendix B – Rewards procedures***

## **Sanctions**

Sanctions are needed to respond to undesirable behaviour. However, prior to any sanction being issued it is expected that staff should have fully explained their expectations of students and given students an opportunity to behave appropriately. Sanctions procedures make a clear distinction between those applied for minor and major offences.

see ***Appendix F – Sanctions procedures***

## **Training**

The Governing Body will ensure that appropriate high quality training on all aspects of behaviour management is provided to support the implementation of the policy.

## **Inter-relationship with other school policies**

In order for the behaviour policy to be effective, a clear relationship with other school policies and statements, particularly equal opportunities, special educational needs and anti-bullying, will be established.

## **Involvement of outside agencies**

The school works positively with external agencies. It seeks appropriate support from them to ensure that the needs of all students are met by utilising the range of external support available.

Students needing support from external agencies are identified through the SENCO and will be at SA+. However, if necessary a student may move immediately to that stage to access support.

## **Review**

The Governing Body will regularly review this policy and associated procedures, to ensure its continuing appropriateness and effectiveness. The review will take place in consultation with the Headteacher and staff. The outcome of the review and changes to policy, resolutions and solutions will be incorporated into an amended Behaviour Policy.

The Behaviour Policy and the various sections will be applied consistently and fairly to **all** students throughout the school.

### **Defining the school boundaries**

Students and parents should know that the school rules apply if students leave school during school time, when they are involved in visits away from the school premises, on the journey to and from school and on school trips and holidays. There may be occasions when it is appropriate for the school to have authority over students' behaviour outside school (but not responsibility for it). This can apply whether the student is wearing the school uniform at the time of any incident or not. However the school will also have an interest in the health and well-being of the students beyond these boundaries and would encourage parents and others in the community to adopt the same principles.

The policy is made up of the following sections covering various aspects of the behaviour code that will be applied in school. Each section can be applied on its own or in combination with others:

**Anti-bullying policy** - defines bullying and action to be taken.

**Anti-harassment policy** - defines harassment and action to be taken.

**Use and Misuse of Substances policy** - defines the principles, educational aims and actions to be taken (adopted by the local consortium of schools).

***Copies of this policy or any of the Appendices are available from the Clerk to the Governing Body on request***