

Leventhorpe PTFA

AGM Meeting Monday 28th November 2016

Present:

Vanda Duarte, Dave Harvey, Tony Evans, Ann-Marie West, Sheila Nash, Carol Croft, Sandra Nicholls

1. Welcome
2. Apologies: Sam Smith
3. Minutes from AGM meeting 2015- notes from AGM meeting 2015 were ratified and accepted.

4. Chairs Report-

Vanda stated that she was happy to continue as Chair of the PTFA, and that she had more ideas for the PTFA within school life.

The PTFA has had a busy year 2015-2016:

- We had a presence at the 50th Anniversary Evening, the summer concert, and the lower and upper school productions
- We held the Summer Disco for the prospective year 7
- The Chair of the PTFA presented the medals and trophies at the 50th Anniversary Sports Day event in the summer- the PTFA provided tee shirts in the house colours for the whole school to wear at the event.
- The PTFA purchased for the school new audio and lighting equipment for the school hall, greatly enhancing school productions.

- We also organize the nearly new uniform sales, now on line
- Chair@leventhorpe email being finalized as quick access to the PTFA

Action: PTFA
team on- going

5. Treasurers Report

The treasurers report was given in the last meeting (dated 26th September 2016), however since then we have submitted the accounts to the Charities Commission which stated the following:

For the year 1/9/15 to 30/8/16

Income- £2190.00

Expenditure £1815.00

However, since then the we have had more funds placed in the account, such as funds from the Summer year 6 disco, and catering events, hence current balance is currently £8809.60

The funds in a separate school held PTFA account (Sandra Nicholls and Jon Locke are signatories), is currently £37,519.00

Action: Sandra
on- going

6. Election of President report-

Tony Evans explained his role as chair of the Governors and how he acts as a link to the PTFA, nominated and seconded, to continue as President

7. Election of Officers-

Chair- Vanda Duarte

Vice Chair- Sheila Nash

Secretary- Ann-Marie West

Treasurer- Sandra Foster

8. Heads Report-

Dave had had feedback from Jon Locke Head teacher that he had immense gratitude for all the hard work of the PTFA over the last year, particularly:

- New audio and lighting equipment purchased by the PTFA
- 50th Anniversary Sports Day tee- shirts in house colours supplied to each child in the school by the PTFA and worn by for the 50th Anniversary Sports day helped make it a very special event. The sea of colours on the school field reflected the school community, also Vanda as Chair was on hand to present medals and trophies. The house tee-shirts have been used again for inter-house sport events this term.
- Wish list for this year- a new grand piano for the hall. See Section 9.

9. Future of the PTFA

Acquisition of new Grand piano for the hall

- Working with Mr Reece head of music department who have asked for co-funding with the PTFA. They have raised £7000.0, a

possible further £9000.0 is needed. A Beckstein 1A piano has been located, new, priced at £16,000.00

- Possible sale of the old piano to help raise funds was considered.
- The donation of £9000.0 for the purchase was agreed by the PTFA, Dave Harvey to liaise with Mr Reece and Sandra.
- We considered a Grand Piano Launch Event for early next year, ideas of a meal / supper and music. Guest Pianists possible idea. This could raise funds for the regular maintenance of the new piano.
- Movie Night still exploring with possible links to the sports department in spring, possibly week before school breaks up for Easter, one idea is to link with Easter chocolate sales.

Action: PTFA team

The school is planning a re-launch of the Summer Prom on the playground, families bring their food, school musicians and Essex Police Band provide music. Other ideas are for fireworks at the end, prosecco tent, Pimms tent, nibbles on sale?

AOB:

- Plan clear out old PTFA cupboard near the kitchen and use this for Nearly New uniform and Ties and Badges. Sheila will liaise with Mr Bambury and his team and let us know when they are ready, so we can arrange to help.

Action: Sheila
and PTFA team

Future Dates

Christmas concert 6th December 2016– Vanda to email help to list of volunteers that she has for help for next week.

7th/ 8th / 9th February 2017 School production
“Singing in the Rain”

Action: PTFA
team

Next PTFA meeting:

Monday, 09/01/17 at 7.15pm in the Conference Room,
Leventhorpe School